

Dear MCHS AP Student,

You will be taking your AP Exam(s) very shortly. All exams will be given at Mt Carmel High School. **Start times for the exams are set by the College Board and cannot be changed.** Students should arrive at 7:30am for the morning session and 11:45am for the afternoon session (EXCEPT AP European History – Arrive at 11:30am). Late students will **not** be allowed to enter once the test has started. The MCHS behavior code will be enforced.

	<b><u>Morning Session</u></b> <i>Arrive at 7:30am</i>	<b><u>Afternoon Session</u></b> <i>Arrive at 11:45am</i> <i>(EXCEPT AP European History – 11:30am)</i>
Monday, May 1	Chemistry (MCHS Gym) Environmental Science (S-11)	Psychology (MCHS Gym)
Tuesday, May 2	Computer Science (MCHS Gym) Spanish Language (F2)	Art History (MCHS Gym) Physics 1: Algebra – Based (S-11)
Wednesday, May 3	English Literature (MCHS Gym)	
Thursday, May 4	U.S. Government (MCHS Gym)	
Friday, May 5	US History (MCHS Gym) Studio Art (M9)	
Monday, May 8	Biology (MCHS Gym)	Physics C: Mechanics (MCHS Gym) Physics C: Electricity & Magnetism (MCHS Gym) – <b>Arrive at 1:30pm</b>
Tuesday, May 9	Calculus AB (MCHS Gym) Calculus BC (MCHS Gym)	
Wednesday, May 10	English Language (MCHS Gym)	
Thursday, May 11		Statistics (MCHS Gym)
Friday, May 12		European History (MCHS Gym) – <b>*** Arrive at 11:30am ***</b>

**Lunch:** Students taking afternoon exams will be released from classes at 11:15am. The Mt. Carmel cafeteria will offer a modified lunch menu for all students beginning at 11:15am.

**Dismissal:** Students may not be dismissed until an exam session has officially ended. Do not ask to leave early if you finish before the end of the session, as your request will be denied. If you play a sport or have a job, it will be your responsibility to inform your coach or employer of your AP obligation and arrangements should be made accordingly.

**Attendance:** You are required to abide by the policies of both the College Board and Mt. Carmel High School during the exam period. Any misconduct will be reported and could jeopardize your AP Exam grade. **Please note that you are excused from periods 1-4 for morning exams and periods 4-5 for afternoon exams. Any other period absences must be cleared by parents/guardians, or the student will be considered truant.** Attendance will be taken during the exam and submitted to the attendance office.

## How to Prepare for Exam Day

Bring to the Exam Room	Do NOT Bring to the Exam Room
<ol style="list-style-type: none"> <li>1. Several sharpened No. 2 pencils (with erasers) for completing multiple-choice answer sheets</li> <li>2. Pens with black or dark blue ink for completing areas on the exam booklet covers and for free-response questions in most exams</li> <li>3. A watch that does not have internet access, does not beep, and does not have an alarm (in case the exam room does not have a clock that can be easily seen)</li> <li>4. MCHS ID card or Driver’s License for identification purposes</li> <li>5. Up to two calculators with the necessary capabilities if you are taking an AP Calculus, Chemistry, Physics, or Statistics Exam. Go to (<a href="http://www.collegeboard.com/ap/calculators">www.collegeboard.com/ap/calculators</a>) for a list of approved graphing calculators.</li> <li>6. A four-function calculator (with square root) is permitted for the AP Biology Exam.</li> <li>7. A ruler or straightedge if taking an AP Physics Exam.</li> <li>8. Sweater (optional)</li> </ol>	<ol style="list-style-type: none"> <li>1. <b>All Electronic devices</b> (cell phone, smartphone, laptop, tablet computer, etc), portable listening or recording devices (MP3 player, iPod, etc), cameras or other photographic equipment, devices that can access the internet, and any other electronic or communication devices.</li> <li>2. Books, compasses, <b>mechanical pencils</b>, correction fluid, dictionaries, <b>highlighters</b>, notes, or colored pencils, Rulers and straightedges (except as previously noted)</li> <li>3. Scratch paper (notes can be made on portions of the exam booklets )</li> <li>4. Watches that have internet access, beep or have an alarm.</li> <li>5. Computers</li> <li>6. Reference guides, keyboard maps, or other typing instructions</li> <li>7. Ear plugs or ear phones</li> <li>8. Clothing with subject-related information</li> <li>9. Purses or backpacks</li> <li>10. Food or drink <b>unless all labels are removed</b>- must be in clear plastic baggie</li> </ol>

Get a good night’s rest before your test, and eat a nutritious breakfast. You are allowed to bring a snack and beverage for your 10-minute break. **However, eating is prohibited while you are taking an exam. Drinks may be brought in a clear container (remove labels on water bottles) and snack items in a clear “Ziploc” bag with all items un-packaged. No paper labels allowed in testing room.** It is advisable to bring a sweater, in case the room temperature is below your comfort level.

Be sure to review the *Bulletin for Students and Parents* that you received. If you have any additional concerns, please feel free to contact me. *Good luck!*

**Charmaine Ferrer**  
**Counselor (Last Names N-T) and AP Coordinator**  
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